



Premad Infotech

Appointment Letter

To,

Ibrahim Khan

Date: 06/05/2020

Subject: Letter of Appointment for post of Web Developer.

Dear Mr. Ibrahim,

With effect from May 06, 2020 we are happy to offer you the position of **Web Developer**, Grade intern, with Premad Infotech on the following terms & conditions:

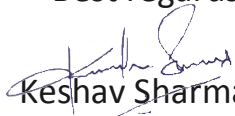
- i. Your probation period will be for three months starting from the date of your joining. However, this period can be cut short or extended based on the individual's performance and at the discretion of the management.
- ii. Your pay during the probation period will be INR 6,000 per month
- iii. You will be entitled to travel reimbursement only if you are travelling related to your assignment.
- iv. You are not entitled to any leaves with pay during the probation period.
- v. You might be placed at any project as and when required by the management.
- vi. You will be provided a stipend of Rs. 3,000 for 1 month training which will not be a part of your probation period.
- vii. Either party can nullify this contract by giving a notice of 30 days.

- viii. After the probation period, you will be given a proper letter of appointment with terms and conditions for permanent employment.

N.B: Kindly submit the below mentioned documents with the signed copy of this letter:

1. Your Govt. I.D. Card copies,
2. Education Qualification Certificated,
3. 2 Photographs,
4. Bank Account Details

Best regards,



Keshav Sharma
Manager Sales &
Media Productions