

Date: 20.8.2020

### ADVERTISEMENT

#### **Recruitment for the post of Assistant, Stenographer Grade 'C', Stenographer Grade 'D', Lower Division Clerk (LDC) & Data Entry Operator (DEO) in National Council for Teacher Education (NCTE)**

The National Council for Teacher Education (NCTE) is a Statutory body established under the NCTE Act, 1993 with a view to achieving planned and coordinated development of the Teacher Education System throughout the country. The Council is functioning at New Delhi.

National Council for Teacher Education (NCTE) invites online applications from Indian citizens for recruitment for the post of Assistant, Stenographer Grade 'C', Stenographer Grade 'D', Lower Division Clerk (LDC) & Data Entry Operator (DEO) and the recruitment examination will be conducted through **Computer Based Test / Examination**.

Candidates are required to apply online through the NCTE website: [www.ncte.gov.in](http://www.ncte.gov.in) No other means/mode of submission of applications will be accepted. The schedule of online application is as under:

#### **1. IMPORTANT DATES**

(i)	Commencement of online registration on NCTE website <a href="http://ncte.gov.in">ncte.gov.in</a>	<b>20.08.2020 : 10:00 AM</b>
(ii)	Last date for online registration	<b>19.09.2020 : 11:59 PM</b>
(iii)	Last Date for fee submission	<b>19.09.2020 : 11:59 PM</b>

#### **2. GENERAL INSTRUCTIONS FOR FILLING UP OF APPLICATION**

- a. The candidate shall apply through On-line mode only, as per the qualifications and eligibility criteria mentioned in the advertisement.
- b. Before starting to fill-up the online application, keep ready with you the following details/documents/information:
  - E-Mail ID
  - Mobile No.
  - Personal and Educational qualification details.
  - Details of Debit Card/Credit Card/Net Banking for making fee of Rs. 1250/- for the Group B posts of Assistant and Steno Grade 'C' and Rs. 1000/- for the Group 'C' posts of Steno Grade 'D', Data Entry Operator and LDC.(No fee for SC/ST/PH/NCTE employees and Ex-Servicemen category & Women).
  - Scanned Copy of Recent Photograph (*not more than 3 weeks old in jpg/jpeg format*)
  - Scanned Copy of Signature with Black ink pen (*in jpg/jpeg format*).

#### **3. HOW TO APPLY**

- i. Candidates are required to **apply Online** through National Council for Teacher Education web-site **www.ncte.gov.in** only. No other means/mode of application will be accepted.
- ii. Candidates are required to have a valid personal email ID. It should be kept active during the process of this recruitment. The National Council for Teacher Education through its exam conducting agency may send admit cards/call letters for written test, skill test & interview etc. through the registered email ID or the same may be downloaded from the designated portal. Under no circumstances, he/she should share/ mention email ID to/ or of any other person.
- iii. In case, a candidate does not have a valid personal email ID, he/she should create **his/ her new email ID** before applying Online.
- iv. The name of the candidate, Date of Birth and his/ her Parents' name etc. should be spelt correctly in the application as it appears in the class X certificates/ mark sheets. Any change / alteration found may disqualify the candidature.
- v. Carefully fill in the complete details in online application form. **Scan and upload your recent photograph and signature at the appropriate places** as per instructions contained in the online application format and submit the same Online. Login id and password would be provided through e-mail and SMS on registration and keep it till completion of all the steps for successful submission of application and for future records.
- vi. Candidates submitting their online applications from Internet-cafe shall doubly ensure that all particulars filled-in are correct in all respects including uploading of their recent photograph and signature. Mistake, if any cannot be changed after submission of online application.
- vii. The candidates should take a printout of the online application and preserve it with them for their record and the same should not be sent to NCTE or any other address. The application printout with photograph affixed will also have to be submitted during document verification at the time of interview along with the self-attested copies of certificates in support of Age, Qualification, Experience, Caste, Caste Validity, Non Creamy Layer, Physical disability, EWS etc. as applicable.
- viii. Candidates are required to download the call letter/admit card from National Council for Teacher Education web-site i.e. **www.ncte.gov.in** , However, candidates are advised in their own interest to view NCTE website from time to time with regard to the call letters and other updates about Computer Based Test/Examination and Skill Test/Interview etc. No correspondence shall be entertained by the NCTE nor NCTE shall send separate intimation to the candidates to this effect.
- ix. Candidates in their own interest are advised, not to wait till the last date & time for applying online. They should register well before the last date of submission of applications. NCTE shall not be responsible, if candidates are not able to submit their applications due to last time rush.

The step by step process for submitting the application form for recruitment is given below:

**Step I:** Registration of Personal Details and Contact details. Login ID and password will be sent to you on registered email ID.

**Step II:** Login to complete the Personal Details, Experience Details, Qualification Details, and Declaration in the online Application Form.

**Application once submitted cannot be withdrawn.**

**STEP I:- Registration**

Candidates may visit our website [www.ncte.gov.in](http://www.ncte.gov.in) < Vacancy tab.

- Candidates agreeing the terms & conditions may apply by clicking 'I Agree' checkbox pressing 'Start' button while applying online.
- The candidate should fill up all the desired information i.e. Personal details, Contact Details, etc. correctly.
- On completion of Step-I registration, a message will be received in candidate's registered email id conveying his/her "Application Number", "Login ID" and " Password".

#### **STEP II:- Completion of Application Form**

- After registration, a candidate has to login and complete other details in the application form like Personal Details, Qualification Details, Experience Details and Declaration etc.
- Instructions regarding scanning of photograph, Signature and Certificates:
- Candidates should upload the scanned (digital) image of their photograph and signature as per the process given below. The applicant should note that only jpg/jpeg format is acceptable:

##### **a. Photograph Image:**

- Photograph must be a recent passport size color picture on light background (not older than 03 weeks)
- Look straight at the camera with a relaxed face
- The size of the scanned image should be between 50kb-100kb in jpg/jpeg format only.

##### **b. Signature Image:**

- The applicant has to sign on white paper with Black ink pen.
- The signature must be signed only by the applicant and not by any other person.
- Please scan the signature area only and not the entire page
- Size of the file should be between 10kb-50kb in jpg/jpeg format only

##### **c. Certificate Image:**

- Please scan the relevant certificates
- Each certificate in JPG/JPEG/PDF format only and Size of file should be between 50kb-1000kb

All the details given in the Application Form will be treated as final and no changes will be entertained. After successful registration, system will generate a unique Application number. Candidates are required to keep the printout of the registration slip which will be generated by the system after successful registration.

#### **STEP III:- APPLICATION FEE**

- i. The candidates have to pay application fee online through the prescribed link at online application. The application fee payable is as under.
  - For the post of Assistant and Stenographer Grade 'C' the application fee will be Rs. 1250/-for each post.
  - For the post of Stenographer Grade 'D', Lower Division Clerk (LDC) & Data Entry Operator(DEO), the application fee will be Rs.1000/- for each post.

**Fee once paid will not be refunded under any circumstances.**

- ii. Application fee will be paid through On-line mode i.e. Debit Card/Credit Card/Net Banking etc. No other mode of payment of application fee is acceptable. In case a candidate deposits the fee in any wrong account or through any other mode, NCTE will not be responsible for non-receipt of

application fee. Fee once paid will not be refunded under any circumstances. Candidates are therefore advised to verify their eligibility conditions before applying.

- iii. **No fee is required to be paid by candidates belonging to SC/ST/PH/Women / Ex-Servicemen categories and NCTE employees;** hence the steps for payment of fees will not be applicable to them in online application form.
- iv. A candidate **may apply for more than one post** if he/she is eligible and desires to do so. In such cases, the candidate will have to pay the requisite Fee separately for each post and as applicable.

#### 4. DETAILS OF VACANCIES

The Post-wise and Category-wise break-up of vacancies with pay Scale and age limit as on date of advertisement is as under.

Post Code	Post	UR	SC	ST	OBC	PH	Total	Pay Level (as per 7 <sup>th</sup> CPC)	Upper Age Limit (As on date of advertisement)
1	Assistant (3)	3	-	-	-	-	3	Level 6 (Rs. 35400 – 112400)	Between 20 to 27 years
2	Stenographer Grade 'C' (3)	1	-	1	-	1	3	Level 6 (Rs. 35400 – 112400)	Between 18 to 27 years
3	Stenographer Grade 'D' (6)	4	-	-	2	-	6	Level 4 (Rs. 25500 – 81100)	Between 18 to 27 years
4	Data Entry Operator (1)	1	-	-	-	-	1	Level 4 (Rs. 25500 – 81100)	Between 18 to 25 years
5	Lower Division Clerk (5)	2	-	-	2	1	5	Level 2 (Rs. 19900 – 63200)	Between 18 to 27 years
		<b>Total</b>					<b>18</b>		

Note: Reservation for SC/ST/OBC/PH/Women & Ex-Servicemen category will be as per Govt of India Rules.

#### 5. QUALIFICATION & ELIGIBILITY CRITERIA

Details regarding essential and desirable qualifications for various categories of posts, Relaxation of age and other related details are given below:

S. No.	Post Name	Qualification (s) & Experience
1	Assistant	<p><b>Essential:</b> A degree from a recognized university.</p> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>Two years' experience in general administration/establishment/stores/accounts in Central/State Govt., autonomous or other organizations.</li> <li>Facility in Computer Applications</li> </ol>
2	Stenographer Grade 'C'	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>10+2 from a recognized Board or University.</li> <li>A speed of 100 words per minutes in English/Hindi Shorthand.</li> <li>Skill of Data Entry and Word Processing in computer.</li> </ol> <p>(Preference will be given to person with knowledge of both English and Hindi Stenography)</p>

3	Stenographer Grade 'D'	<b>Essential:</b> <ol style="list-style-type: none"> <li>12<sup>th</sup> class pass from a recognized Board or University</li> <li>Skill Test Norms Dictation: 10 mts. @ 80 w.p.m. Transcription: 65 mts. (Eng.) 75 mts. (Hindi) (On Manual Typewriter) Or 50 mts. (Eng.). 65 mts. (Hindi) (On Computer)</li> </ol> (Preference will be given to person with knowledge of both English and Hindi Stenography)
4	Data Entry Operator (DEO)	<b>Essential:</b> <ol style="list-style-type: none"> <li>10+2 from a recognized Board / University. Should possess a speed of not less than 15000 key depressions per hour for Data Entry Work.</li> </ol>
5	Lower Division Clerk (LDC)	<b>Essential:</b> <ol style="list-style-type: none"> <li>10+2 from a recognized Board or University.</li> <li>A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).</li> <li>Knowledge of working on computer.</li> <li>Skill Test Norms 'only on computers'</li> </ol>

## 6. ELIGIBILITY CUT OFF DATE AND AGE RELAXATION

The Cut-Off date for determining various eligibility criteria (Educational Qualifications, Age Limit, Experience etc.) will be as on date of 19<sup>th</sup> Sep, 2020. The maximum relaxation in upper age limit will be as under:

S. No.	Category of Persons	Extent of age relaxation / concession
1	Scheduled Caste / Scheduled Tribe	5 years
2	Other Backward Classes	3 years
3	NCTE Employees	Upto 55 Years (No age Bar)
4	Candidates with 3 years continuous service in Govt. Provided the posts are in same or allied cadres (An applicant claiming age relaxation under this para should produce a certificate from his/her employer to the effect that he/she is a Government Servant as on the date of Advertisement.	5 years for General 10 years for SC/ST 08 years for OBC
5	Persons ordinarily domiciled in the State of Jammu & Kashmir during 01.01.1980 to 31.12.1989	5 years
6	Persons with disabilities (including women): <ol style="list-style-type: none"> <li>SC/ST</li> <li>OBC</li> <li>General</li> </ol>	15 years 13 years 10 years

### Note :

- The age relaxation for Ex-servicemen will be as per Govt. of India Rules.
- All the concessions mentioned above will be concurrent, i.e. if a person is eligible for more than one concession, only one of the concessions of the highest permissible limit, will be granted.

- iii. Applicants must satisfy about their eligibility as on **date of advertisement** [91] before applying. The NCTE will take up verification of eligibility conditions with reference to original documents only after the candidates have qualified for skill test/interview.
- iv. The OBC candidates who belongs to Creamy Layer are not entitled for concession admissible to OBC Category and such Candidates have to indicate their category as UR. Only those Categories which are applicable for appointment under Central Government will be considered.

For groups 'B' and 'C' posts, Ex-servicemen who has put in not less than six months continuous service in Armed Forces (Army, Navy and Air Force) shall be allowed to deduct the period of such service from his/her actual age and if the resultant age does not exceed maximum age limit prescribed for the post by more than three years he/she shall be deemed to satisfy the condition regarding age limit.

Ex-servicemen who have already secured employment in civil side under Central Government/State Government in Group 'C' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for the benefit of reservation and fee concession. However, if an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail of the benefit of reservation as ex-serviceman for subsequent employment, if he/she immediately, after joining civil employment, gives self-declaration/undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment as mentioned in the OM No. 36034/1/2014Estt(Res) dated 14.08.2014 issued by DoPT.[92]

## 7. SCHEME OF EXAMINATION

On the basis of number of applications received for the post of Assistant, Stenographer Grade 'C', Stenographer 'D', Lower Division Clerk & Data Entry Operator (DEO), the mode of Recruitment would be decided by the Competent Authority, NCTE. In case, number of candidates is less, the NCTE will select suitable persons after short listing of candidates as per the criteria decided by the NCTE.

The scheme & syllabus of examination with number of questions and duration of paper for other posts is as under:

### I. ASSISTANT

#### (Scheme & Syllabus for Direct Recruitment)

<b>Test Duration</b>	<b>90 Minutes (1.5 Hrs.)</b>	
<b>Total Questions</b>	<b>100 Objective type multiple choice questions</b>	
<b>Total Marks</b>	<b>200 Marks</b>	
<b>Section Name (Nature of Questions)</b>	<b>Marks per question</b>	<b>No. of questions</b>
Part-I : General Intelligence and Reasoning	02 mark per question	25 questions
Part-II: General Awareness	02 mark per question	25 questions
Part-III: Quantitative Aptitude	02 mark per question	25 questions
Part-IV: English Comprehension	02 mark per question	25 questions

### Skill Test

<b>Computer Proficiency Test</b>	100 marks	Qualifying in nature.
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MS word, MS Excel, MS Access, MS Power Point, and Internet.		
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\* There will be no interview for the post of Assistant

II. **STENOGRAPHER GRADE 'C'**

(Scheme & Syllabus for Direct Recruitment)

<b>Test Duration</b>	<b>90 Minutes (1.5 Hrs.)</b>
<b>Total Questions</b>	<b>100 Objective type multiple choice questions</b>
<b>Total Marks</b>	<b>100 Marks</b>

<b>Section name (Nature of Questions)</b>	<b>Marks per question</b>	<b>No. of questions</b>
Part-I : Language Proficiency Test	01 mark per question	15 questions
• Hindi	01 mark per question	15 questions
• English		
Part-II: Mental Ability/ Reasoning/ Arithmetic	01 mark per question	30 questions
Part-III: General Awareness & Current Affairs	01 mark per question	20 questions
Part-IV: Knowledge of Computer	01 mark per question	20 questions

**Skill Test**

Shorthand Test Shorthand Speed 100 w.p.m. English / Hindi	<b>50 marks</b>	<b>Qualifying in nature.</b>
<b>Typing Test</b> Typing Test only on computer Net typing speed, English – 40 w.p.m. or Hindi – 35 w.p.m.	<b>50 marks</b>	
<b>Computer Proficiency Test</b> MS word, MS Excel, MS Access, MS Power Point, and Internet.	<b>100 marks</b>	

**Note:**

1. The candidates are required to qualify shorthand and typing test and secure minimum 40% marks in Computer Proficiency Test.
2. There will be no interview for the post of Stenographer Grade 'C'.

III. **STENOGRAPHER GRADE 'D'**

(Scheme & Syllabus for Direct Recruitment)

Test Duration	90 Minutes (1.5 Hrs.)
Total Questions	100 Objective type multiple choice questions
Total Marks	100 Marks

Section name (Nature of Questions)	Marks per question	No. of questions
Part-I : Language Proficiency Test • Hindi • English	01 mark per question 01 mark per question	15 questions 15 questions
Part-II: Mental Ability/ Reasoning/ Arithmetic	01 mark per question	30 questions
Part-III: General Awareness & Current Affairs	01 mark per question	20 questions
Part-IV: Knowledge of Computer	01 mark per question	20 questions

**Skill Test**

Shorthand Test Shorthand Speed 80 w.p.m. English / Hindi	50 marks	Qualifying in nature.
<b>Typing Test</b> Typing Test only on computer Net typing speed, English – 35 w.p.m. or Hindi – 30 w.p.m.	50 marks	
<b>Computer Proficiency Test</b> MS word, MS Excel, MS Access, MS Power Point, and Internet.	100 marks	

**Note :**

1. The candidates are required to qualify shorthand and typing test and secure minimum 40% marks in Computer Proficiency Test.
2. There will be no interview for the post of Stenographer Grade 'D'.

**IV. DATA ENTRY OPERATOR**

(Scheme & Syllabus for Direct Recruitment)

Test Duration	90 Minutes (1.5 Hrs.)
Total Questions	100 Objective type multiple choice questions
Total Marks	200 Marks

Section Name (Nature of Questions)	Marks per question	No. of questions
Part-I: English Language (Basic Knowledge)	02 mark per question	25 questions
Part-II: General Intelligence/ Reasoning	02 mark per question	25 questions
Part-III: Quantitative Aptitude (Basic Arithmetic Skill)	02 mark per question	25 questions
Part-IV: General Awareness	02 mark per question	25 questions

**Skill Test**



<b>Typing Test</b> Typing Test only on computer Net typing speed, English – 35 w.p.m. or Hindi – 30 w.p.m.	<b>50 marks</b>	<b>Qualifying in nature.</b>
<b>Computer Proficiency Test</b> MS word, MS Excel, MS Access, MS Power Point, and Internet.	<b>100 marks</b>	

**Note :**

- The candidates are required to qualify typing test and secure minimum 40% marks in Computer Proficiency Test.
- There will be no interview for the post of Data Entry Operator (DEO).

**V. LOWER DIVISION CLERK**

**(Scheme & Syllabus for Direct Recruitment)**

<b>Test Duration</b>	<b>90 Minutes (1.5 Hrs.)</b>
<b>Total Questions</b>	<b>100 Objective type multiple choice questions</b>
<b>Total Marks</b>	<b>100 Marks</b>

<b>Section name (Nature of Questions)</b>	<b>Marks per question</b>	<b>No. of questions</b>
Part-I : Language Proficiency Test • Hindi • English	01 mark per question 01 mark per question	10 questions 10 questions
Part-II: Mental Ability/ Reasoning	01 mark per question	20 questions
Part-III: General Awareness & Current Affairs	01 mark per question	20 questions
Part-IV :Arithmetic Ability	01 mark per question	20 questions
Part-V:Knowledge of Computer	01 mark per question	20 questions

**Skill Test**

<b>Typing Test</b> Typing Test only on computer Net typing speed, English – 35 w.p.m. or Hindi – 30 w.p.m.	<b>50 marks</b>	<b>Qualifying in nature.</b>
<b>Computer Proficiency Test</b> MS word, MS Excel, MS Access, MS Power Point, a nd Internet.	<b>100 marks</b>	

**Note :**

- The candidates are required to qualify typing test and secure minimum 40% marks in Computer Proficiency Test.
- There will be no interview for the post of LDC.

**There will be No Negative Marking in the online exam for all posts.**

Schedule of examination will be intimated with the Admit Card. Detailed examination schedule will also be notified on NCTE website [www.ncte.gov.in](http://www.ncte.gov.in) in due course.

Based on the performance in Computer Based Test/Examination and also keeping in view the number of vacancies, the candidates will be called for skill test/interview wherever applicable. Intimation to this effect will be uploaded on the NCTE website [www.ncte.gov.in](http://www.ncte.gov.in) in due course. Candidates are required to check the NCTE website from time to time. There will be a skill test for the post of Assistant, Stenographer Grade-C, Stenographer Grade-D, Data Entry Operator (DEO) and Lower Division Clerk (LDC) based on the performance of the candidates in Computer Based Test/Examination. The skill test is qualifying in nature. However the mode of selection will be the sole discretion of National Council for Teacher Education (NCTE) and subject to change.

## 8. MODE OF SELECTION

- i. The mode of selection will be decided by the NCTE. There may be Computer Based Test/Examination followed by Skill Test of the eligible candidates. If the number of candidates is less, the NCTE will select suitable persons based on interview after shortlisting of candidates as per the criteria decided by the NCTE. Candidates will be selected on the basis of their performance put together in Computer Based Test/Examination, skill test 'wherever applicable'. The NCTE reserves the right to decide the cut off marks in Computer Based Test/Examination wherever applicable separately. The decision of the NCTE about the mode of selection to the above posts and eligibility conditions of the applicants as per criteria to be decided by the NCTE shall be final and binding shall be final and binding. No correspondence will be entertained in this regard.
- ii. However, the mode of selection for all the above posts will be at the sole discretion of National Council for Teacher Education (NCTE) and may be changed before the date of start of the online application with due notification. The final merit list will be based on the performance of the candidates in Computer Based Test/Examination wherever applicable.
- iii. There will be no interview for the post of Assistant, Stenographer Grade 'C', Stenographer Grade 'D', Lower Division Clerk (LDC) & Data Entry Operator (DEO).
- iv. PWD Candidates with disability of 40% or more, if they need Scribe, will have to bring their own scribe to assist them in the examination. Compensatory time to be allowed for all candidates with disability of 40% or more is 20 minutes per hour of examination. [93]

## 9. EXAMINATION CITIES

The Computer Based Test/Examination for the recruitment to the above mentioned posts is likely to be held at following 25 cities. **However, the NCTE reserves right to conduct the written test at all the cities or any one or more of the cities depending upon the number of the candidates and other compulsions.** Number of centers in each city will depend upon the number of candidates opting for a city.

S.No.	Examination City	State
1	Patna	Bihar
2	Ranchi	Jharkhand
3	Bhubaneswar	Odisha
4	Guwahati	Assam
5	Kolkata	West Bengal
6	Chandigarh	Chandigarh
7	Delhi NCR	Delhi
8	Jammu	J & k
9	Amritsar	Punjab

10	Jaipur	Rajasthan
11	Lucknow	Uttar Pradesh
12	Dehradun	Uttarakhand
13	Vijayawada	Andhra Pradesh
14	Vishakhapatnam	Andhra Pradesh
15	Bengaluru	Karnataka
16	Hyderabad	Telangana
17	Ernakulam	Kerala
18	Thiruvananthapuram	Kerala
19	Chennai	Tamil Nadu
20	Surat	Gujarat
21	Ahmedabad	Gujarat
22	Mumbai	Maharashtra
23	Nagpur	Maharashtra
24	Raipur	Chhattisgarh
25	Bhopal	Madhya Pradesh

**Note:**

- i. The candidates will be allowed to choose 3 (Three) examination centers out of 25 examination centers. The centers for the examinations as mentioned above are subject to change at the discretion of the NCTE. While every effort will be made to allot the candidates the centre of his/ her choice for the Computer Based Test/Examination, the NCTE may at its discretion allot a different centre to the candidate in case sufficient candidates do not opt for a particular centre or more candidates opt for the same centre than the capacity for any post or for any other administrative reason (s). No request for change of examination centre once allotted will be entertained and the candidate will have to appear at the allotted centre at his/ her expenses.
- ii. No candidate will be admitted for the Computer Based Test/Examination without the proper Admit Card. Along with admit cards, candidates will also be required to bring one valid ID Proof (in original) such as Voter ID Card, Aadhar Card, Driving License, Passport, PAN Card. Hence, without Identity Proof, candidates will not be allowed to appear for the examination under any circumstances.

**10. GENERAL INSTRUCTIONS TO THE CANDIDATES**

1. Only Indian Nationals are eligible to apply.
2. The vacancies indicated above are tentative and subject to change.
3. The candidates can apply for multiple posts if he/she is eligible.
4. Candidates seeking reservation benefits available for SC/ST/OBC/PWD/Ex-Service men, EWS must ensure that they are entitled for such reservation as per the eligibility prescribed. They should also be in possession of the necessary certificates in support of their claim at the time of filling of the application.
5. The Question Papers and Answer Keys will be uploaded on NCTE website, 03-04 days after the conduct of Computer Based Test/Examination for all the posts, for those who appeared in the examination for their final review.
6. In case of any query/objection in respect of any question(s) and its answer, the details are to be submitted only through Online Response Link in the portal with documentary evidence within 03-05 days of providing such information on NCTE website. Thereafter, objections will be referred to expert(s) and question/key will be finalized/decided accordingly for preparation of result. Non-receipt of objections within stipulated period, such candidates will not have any right for any future legal claim, in any court of law, for re-evaluation at later stage of selection process.
7. Results of the Computer Based Test/Examination will be published on NCTE Website in due course.
8. The list of candidates called for Skill Test/interview will be displayed in NCTE website, as applicable.

9. The final merit list of candidates for all the posts will also be displayed on the NCTE website. No separate correspondence shall be entertained in this regard.
10. NCTE will not enter into any correspondence with the candidates about their candidature.
11. Canvassing in any form will disqualify a candidate.
12. **The NCTE may take up the verification of eligibility of the candidate at any point of time prior to or after the completion of the selection process.** Even if Admit Card is issued to a candidate due to lack of information in the application form or otherwise and if it is found at any stage (including at time of joining & thereafter) that the candidate is not eligible, then his/her candidature shall be summarily rejected.
13. The NCTE may, at its discretion, hold re-examination as and when necessary in case need arises for the same. In such an eventuality, candidate will have to appear for such re-examination at his/her own cost.
14. No TA etc. will be paid for appearing in the written test.
15. Selected candidates will initially be on probation for a period of two years, which can be extended at the discretion of the Competent Authority of NCTE. During the probation period, services of probationer can be terminated at any time without assigning any reason thereof.
16. Qualifications acquired by the candidates should be strictly in accordance with the prescribed qualifications. **Any candidate seeking claim of equivalence of the qualifications with that of the notified one should furnish documentary evidence in support of their claim at the time of selection,** otherwise such cases would be rejected. Similarly, where grades have been given, the position of the mark-sheets showing equivalent percentage of marks should be produced at the time of interview/selection.
17. In case of any discrepancy or variation in the translated version of this advertisement is found in Hindi or any other language, the text provided in the English version will be treated as final.
18. The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility condition(s).
19. Mere issue of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the NCTE.
20. No age relaxation will be given to the candidates working in Autonomous Body/Statutory Body / Public Sector Undertaking.
21. The service of the candidates who is working on regular basis in Central/State Govt./Autonomous Body of Central/State Govt./Public Sector Undertaking will be counted for experience purpose wherever required. Adhoc/Contractual service and different pay scales other than those mentioned in the advertisement will not be counted for experience purpose.
22. The candidates working in Government organizations are required to submit NOC/VIGILANCE/SERVICE certificate at the time of document verification/selection, if shortlisted.
23. The OBC candidate must produce a certificate in the prescribed proforma, as is issued for employment in Central Govt. Offices and they should not be from creamy layer.
24. No modifications are allowed after candidate submits the online application form including category [SC/ST/OBC/UR/PH(OH/HH)]. If any discrepancies are found between the data filled by the candidate online and the original testimonials, his candidature is liable to be rejected. Hence, no request for change in particulars of any candidate shall be entertained by NCTE at a later stage.
25. Mobile phone, Pagers, Bluetooth or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail appropriate action including ban from present and future examinations.
26. **Any dispute with regard to this recruitment shall be subject to the court having its jurisdiction in Delhi only.**
27. Incomplete On-line application, in any respect shall be rejected and no further correspondence shall be entertained. In addition, no other means/mode of submission of application shall be accepted under any circumstances.

28. Candidates are advised not to attempt for registration more than once for single post. In case of multiple registrations, his / her most recent (current) will be considered as final.
29. For queries, candidates are advised to visit the Frequently Asked Questions (FAQs) section uploaded on the NCTE website.
30. Any modifications/ amendments /corrigendum in respect of the above advertisement shall be made available only on NCTE Website. No further press advertisement will be published. Hence prospective applicants are advised to visit NCTE's Website regularly for this purpose.
31. All correspondence/announcements with respect to above recruitment process shall be done through e-mail/notices on the NCTE's website. Important information regarding recruitment will be available in NCTE website and as such, candidates are advised to visit the same frequently. It is the responsibility of the candidate to download/print the Admit Card/ Interview Letters. NCTE will not be responsible for any loss of email sent, due to invalid/ wrong Email ID provided by the candidate or due to any other reason. Candidate's E-mail Id and Mobile No. should be valid till the recruitment process is over.
32. In case of any problems faced by the candidates in filling up the online application form, they may contact the **Help Desk on: 022-68202768** between 10 AM and 5 PM on all days (Monday - Sunday), or candidate may send email to email id [NCTERECTT@GMAIL.COM](mailto:NCTERECTT@GMAIL.COM)
33. NCTE reserves the right to shortlist candidates for Computer Based Test, reschedule the test date & venue etc. or alter any of the advertised condition depending upon the circumstances.
34. The candidate is liable to be disqualified from the examination and debarred either permanently or for a specified period, at any stage of examination/ recruitment in NCTE on account of the following:
- Using unfair means during the examination, or
  - Impersonating or procuring impersonation by any person; or
  - Mis-behaving in the examination hall; or
  - Resorting to any irregular means in connection with his/her candidature during selection process; or
  - Obtaining support for 'his/her candidature by any means, such candidate in addition to rendering himself/herself liable to criminal prosecution.
  - In case of possession and use of electronic devices such as Mobile Phone, Micro Phone or any other Associated Accessories, Calculator, Log Tables, Pager, Digital Diary, Books/Notes etc. during the On-line Examination.
  - Furnishing of false, tampered, fabricated particulars or suppress any material information while submitting the application or at any stage during the recruitment process.
35. The selected candidates are liable to be posted anywhere in India. All the posts carry All India Transfer Liability.
36. The earlier Vacancy Circular vide Advertisement published in the Employment News dated 16-23 May, 2015 and further extended upto 15<sup>th</sup> June, 2015 may be treated as cancelled.